

Club 10 Development Section

— — — Latest News — — —

Club 10 Submissions

Gymnastics Victoria wishes all the best to the following clubs whose Club 10 Star 3 submissions are in the process of being audited.

- Aerochamps
- Eclipse Gymnastics
- Balanace Gymnastics
- BTYC Gymnastics
- Geelong YMCA Gymnastics Club
- Warrnambool Springers Gymnastics Inc

GV Website - Club Services

Gymnastics Victoria is very close to releasing its Club Services / Club Development Section on the GV website. As one of the main objectives of this section is to provide useful and inspiring information for clubs and club administrators we would greatly appreciate any feedback you, who are at the coalface, can provide.

If you have any thoughts on content, resources or design which you feel could be beneficial please contact the Club Services Manager on 03 9214 6020 ext 211 or clubservices@gymnasticsvictoria.org.au

Registered Victorian Gymnasts as of
19/10/2009:
25,960



Club Logos!!

GV would like to build a database of club logos that can be used in publications such as the bulletin, website, competition information etc.

GV would greatly appreciate if your club could send a JPEG copy of your logo.

Club Administration



Registering All Athletes

There has been several concerning incidence GV has become aware of recently relating to gymnasts at clubs not being registered, although the gymnasts had paid their membership fees. This is a serious breach of the Minimum Affiliation Standards which can result in a range of very severe consequences for a club relating to insurance coverage and unlawful practice. If your club has for some reason not registered all of its gymnasts, you need to do so immediately. I also encourage all clubs to perform regular member audits to ensure that all gymnasts on their books are also reflected within GOL. This is an area of administration where clubs cannot afford to make mistakes.

Lodging Insurance Claims

Due to several recent events I wish to ensure that clubs are clear on their insurance responsibilities regarding incidents within their clubs and ensure gymnasts and gymnasts parents are also made aware of the process. Directly following an incident your club needs to ensure that a club Incident Report is correctly completed and signed off by the appropriate members.

How to lodge a Personal Accident Claim with JLT Sport

- **Step 1:** Within 28 days from the date of injury, please notify SUA Claims Department on 1300 363 413 of your intent to lodge a claim.
- **Step 2:** Download [Gymnastics Australia's Claim Form](#) or call SUA Claims Department on 1300 363 413 for a copy to be sent to you.
- **Step 3:** Complete each section of the claim form. *Please note: Incomplete claim forms may cause delays in processing your claim. For assistance, please contact SUA Claims Department on 1300 363 413.*
- **Step 4:** Send your claim form (via post or fax) to SUA Claims Department – PO Box 2717 Taren Point, NSW 2229 or FAX: 02 9524 9003 *Important: Do not wait for all treatments to be completed before sending your claim form. Treatment is permitted even after you have submitted your claim.*
- **Step 5:** SUA will confirm receipt of your claim form or contact you should they require further information.

For further information on the claim process please visit <http://www.jltsport.com.au/gymnastics/claim.aspx>

Club Email Database

I strongly encourage clubs to better collect and use their member's email addresses, through creating a club email database. This form of communication is an extremely effective way to pass information to your members with minimal effort. Not only can you target specific groups but communication issues/complaints from parents stating they did not receive certain information can be significantly minimised, due to the evidence an email creates. Communication with club members is a vital component of club administration; helping with retention through member satisfaction.

Club 10 Submissions

Congratulations to those clubs who have completed their Club 10 submissions and sent them through to the office. Your application will now undergo the following steps:

1. State review → recommendation for audit
2. Interstate auditor assigned → audit sent
3. Audit conducted → recommendation made
4. Club notified of compliance or whether they need to make amendments
5. Amendments witnessed by state and compliance deemed

Clubs should expect to receive an outcome by mid to late October.

Club Administration



Sporting Uniforms Grants Program

This program provides grants of up to \$1000 to assist in the purchase of sports uniforms. The total funding pool is \$1.65 million.

Priority will be given to clubs, organisations and groups from Victorian communities which are; growth areas, bushfire affected, drought affected, neighbourhood renewal areas, providing direct benefit to juniors (5 – 17), women, seniors, people with a disability, Indigenous, culturally and linguistically diverse or newly arrived migrants.

	Open	Close
Round 2	18 January 2010	26 February 2010
Round 3	21 June 2010	30 July 2010

I strongly encourage clubs to apply for this grant as there has to be a minimum of 1,650 successful recipient clubs. These are good odds!

Feature Grant

Community Benefit Card – Ritchies

Funding: Various

Closes: Ongoing

Purpose: To donate a percentage of the money spent by Ritchies' customers to their nominated club, school or charity.

Overview: Ritchies' Community Benefit Card program offers savings for customers and fundraising dollars for nominated organisations at the same time!

Here's how it works!

- Ask for your free Ritchies' Community Benefit Card at your nearest Ritchies' supermarket or liquor store!
- Application forms are available at all Ritchies' supermarkets and liquor stores.
- Enter the name of your service or sporting club, school, kindergarten, hospital or favourite charity as the recipient of a donation from Ritchies.
- Ritchies Community Benefit Card application form is returned to our Head Office, where the details are entered into our computer to enable us to work out how much to donate to your nominated group at the end of each month.
- There are also around 4,000 weekly specials that have extra discounts for Ritchies' Community Benefit Cardholders. These "CB" specials are clearly marked with red shelf tickets bearing the Community Benefit logo and can save you anything from 5 cents to \$5 per item.

Website: <http://www.ritchies.com.au/benefits.html>

New Club Services Directory – GV Website

GV is currently in the process of producing the new Club Services section to be placed on the upgraded GV website. This section is being designed to assist and benefit affiliated GV clubs. If you have any thoughts or suggestions on what could be included to help clubs, we would greatly appreciate your feedback. We are hoping to have this section up and running shortly.

Access for All Abilities (AAA) Providers

Has your club taken advantage of the local AAA provider in your region? AAA providers can provide useful information regarding disabilities and work with your club to help it become inclusive for all. Their mission is to raise the awareness of people with disabilities and help sporting clubs be able to provide sporting opportunities.

For your local AAA contact please call: (03) 9208 3333

If your club is experiencing any problems whatsoever, please let GV know ASAP, so that we can offer our help and support.

Grant Information

The following section represents some of the current grants appropriate to gymnastics clubs. By no means is this list exhaustive of all possible grants. Please ensure that you check your local shire/city council website for local funding/grant opportunities. Also please don't hesitate to contact me if you would like any assistance in putting together any potential grant applications or would like a "letter of support" from Gymnastics Victoria.

Victorian Volunteer Small Grants-Bushfire Relief

Provider- Department of Planning and Community Development (www.grants.dpcd.vic.gov.au)

Purpose- to provide practical help to volunteers and local community organisations providing volunteer emergency relief in fire affected communities.

Amount: up to \$5000

Date: ongoing



Emergency Volunteer Support Grants-Bushfire Relief

Provider: Department of Planning and Community Development (www.grants.dpcd.vic.gov.au)

Purpose: to provide practical help to volunteers and local community organisations providing volunteer emergency relief in fire-affected communities.

Amount: up to \$20,000

Date: ongoing

Community Facility Funding Program (CFFP) – Minor Facilities and Planning Categories

Provider – Department of Planning and Community Development (www.grants.dpcd.vic.gov.au)

Purpose -available for community groups, working in partnership with council, to develop or upgrade community sport and recreation facilities

Amount - \$60,000 (where the project costs \$200,000 or less excluding GST)

Please note - Only Council's are eligible to apply directly to SRV. Community organisations have the opportunity to access funds from the Minor Facilities category by applying directly to their council. Clubs are strongly advised to discuss any proposed projects with their local councils as early as possible. **The funding round is usually open between August and October each year.**

Emergency Grant to Replace Essential Sports Equipment

Provider – Department of Planning and Community Development (www.grants.dpcd.vic.gov.au)

Purpose - these grants provide assistance to grassroots sport and active recreation clubs and organisations to replace essential sporting or first aid equipment that has been lost or destroyed as a consequence of fire, flood, significant storm event, theft or criminal damage.

Amount – \$2,000

Grant Information Cont'd

Sponsorship-Programs and Events

Provider: Department of Planning and Community Development (www.grants.dpcd.vic.gov.au)

Purpose: To support programs and events through sponsorship

Amount: Various

Date: Ongoing



Country Action grant Scheme (CAGS)

Provider: Sport and Recreation Victoria (www.grants.dpcd.vic.gov.au)

Purpose: to increase the capacity of community sport and recreation organisations in rural and regional Victoria

Amount: max \$5000

Victalent

Provider: Sport and Recreation Victoria (www.grants.dpcd.vic.gov.au)

Purpose: to provide more opportunities for sports officials, coaches, athletes and teams in country Victoria to compete or train.

Amount: max \$500

Date: Ongoing

Sport Incentive Program

Provider: Australian Sports Foundation (www.asf.org.au)

Purpose: To increase opportunities for Australians to participate in sport and/or to excel in sports performance.

Amount: Various

Date: Ongoing

Elite Indigenous travel and Accommodation Assistance Program

Provider: Australian Sports Commission (www.ausport.gov.au)

Purpose: to provide financial assistance to talented indigenous sports people including coaches, managers, trainers and officials

Amount: Funding is available for travel and accommodation expenses up to \$1500 per person for national events and \$4000 per person for international events during a financial year

Date: Ongoing

Grant Information Cont'd



Anna Wearne Memorial Trust Grants

Provider: Anna Wearne memorial Trust (www.annawearnetrust.org.au)

Purpose: To create opportunities for young people to reach their potential, where such potential is hampered due to disadvantage or inequality.

Amount: \$50-\$1000

Date: Ongoing

Sport and Recreational Grants

Provider: Victorian Aboriginal Youth Sport and Recreation Co-operative Limited (VAYSAR)
(www.vaysar.com/vaysar_sportsgrants.html)

Purpose: To create opportunities for Aboriginal and Torres Strait Islander people to participate in all levels of Sport & Recreation.

Amount: \$100- \$2000

Date: Ongoing

SportsCover-Sponsorship

Provider: Sportscover (www.sportscover.com)

Purpose: In 2009, as a response to the Victorian bushfire tragedy, the **Sportscover** Sponsorship Fund (SSF) will be distributing 20 x \$1000 grants to sports clubs and associations that have lost sports equipment as a direct result of the Victorian bushfires occurring during February 2009.

Date: Ongoing (register online)

Victorian Volunteer Small Grants

Provider – Department of Planning and Community Development (www.grants.dpcd.vic.gov.au)

Purpose - these grants are for encouraging local community organisations to attract new volunteers from diverse backgrounds and create new volunteering opportunities.

Amount - \$5,000

Resources



Resource Contacts

Australian Drug Foundation – www.adf.org.au
Smartplay - www.smartplay.com.au/vic/
Sports Medicine Australia – www.smavic.org
Sport and Recreation Victoria – www.sport.vic.gov.au
VicSport – www.vicsport.asn.au
VicHealth – www.vichealth.vic.gov.au

Available Resources

Gymnastics Victoria Club Resource Directory:

Gymnastics Victoria has gathered a vast amount of information together and put together a directory of helpful club resources, available to GV affiliated clubs. These documents complement the already existing Club 10 Resources, provide a wider scope and address areas related to sporting clubs. The resources vary between hardcopy and electronic copy. Some of the resource areas include:

- Club Development
- Club Planning
- Club Structures & Roles
- Corporate Governance
- Disability Information
- Employment
- Financial Management
- Fundraising
- Healthy Eating
- Inclusion
- Insurance
- Junior Sport
- Legal Issues
- Junior Sport
- Legal Issues
- Marketing
- Media
- Meetings
- Member Protection
- Recruitment
- Risk Management
- Volunteers
- Website
- Working with Children Check

Please contact me if your club wishes to obtain resources on any of the above topics.

Lease Agreements

VicSport has released a new resource for sporting clubs titled "Understanding Lease & Hire Agreements - A Guide for Sports Clubs". I know I have had several enquiries regarding this issue, so hopefully you will find this resource helps answer any questions pertaining to this matter.

The resource is available online at: <http://www.vicsport.asn.au/Page.aspx?ID=101>

GA Disability Resources

GA has prepared a document that is available on their website that provides coaches with tips on how to include participants with a disability into gymnastics programs.

Please visit:

http://www.gymnastics.org.au/sports_connect/pdf%20files/GYMSkools_Disability_Tips_Sample.pdf